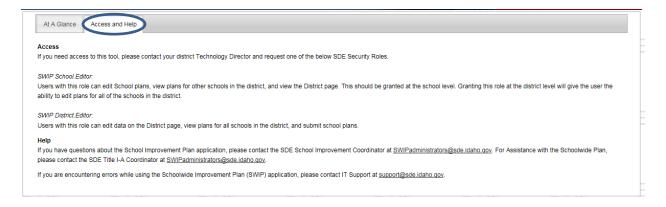Welcome to the Schoolwide Improvement Plan Application (SWIP).

At A Glance-

Access & SWIP Roles-

SWIP District.Editor:
Users with this role can edit data on the district page, view plans for all schools in the district, and submit school plans.

SWIP School.Editor:
Users with this role can edit school plans, view plans for other schools in the district, and view the district page. This should be granted at the school level. Granting this role at the district level will give the user the ability to edit plans for all of the schools in the district.

For assistance with the SWIP application, please email swipadministrators@sde.idaho.gov.

LEA Administrator- District information must be completed first before proceeding to any individual school Schoolwide and/or School Improvement application.
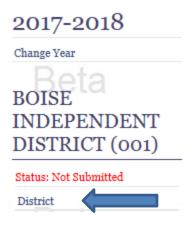
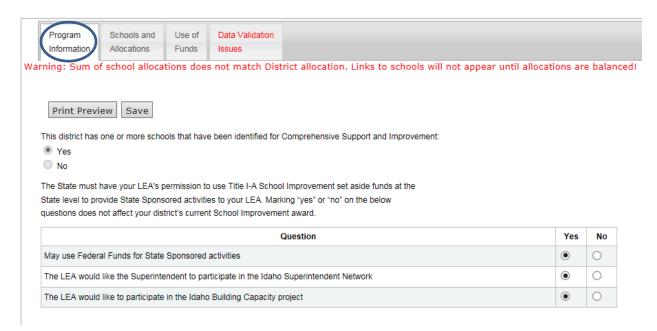LEA Step 1: Log into the SWIP. Click on Select District tab on the left.

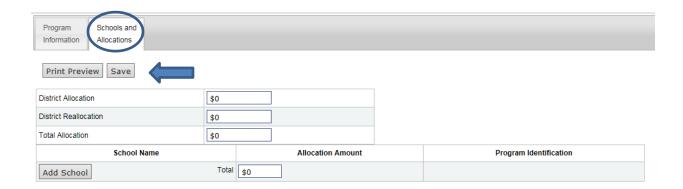LEA Step 2: Choose your district from the drop down menu.

LEA Step 3: Click on the District tab on the left under the name of your district.
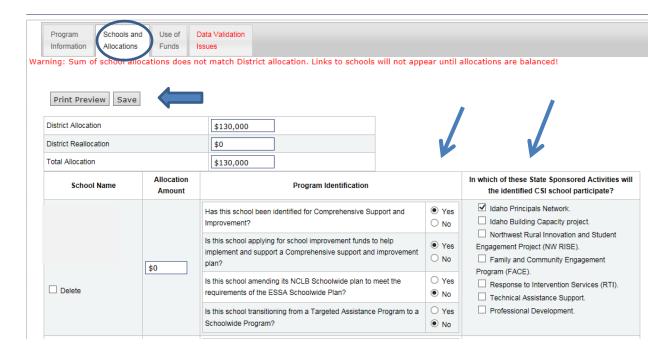
2017-2018

Change Year

Beta

BOISE INDEPENDENT DISTRICT (001)

Status: Not Submitted

District

LEA Step 4: Complete the Program Information tab and save the information.

Program Information	Schools and Allocations	Use of Funds	Data Validation Issues

Warning: Sum of school allocations does not match District allocation. Links to schools will not appear until allocations are balanced!

Print Preview   Save

This district has one or more schools that have been identified for Comprehensive Support and Improvement:

◉ Yes
○ No

The State must have your LEA's permission to use Title I-A School Improvement set aside funds at the State level to provide State Sponsored activities to your LEA. Marking "yes" or "no" on the below questions does not affect your district's current School Improvement award.

Question	Yes	No
May use Federal Funds for State Sponsored activities	◉	○
The LEA would like the Superintendent to participate in the Idaho Superintendent Network	◉	○
The LEA would like to participate in the Idaho Building Capacity project	◉	○

LEA Step 5: Under the Schools and Allocations tab, add any schools using the SWIP for either Schoolwide Plan or School Improvement Plan options. Remember to save.
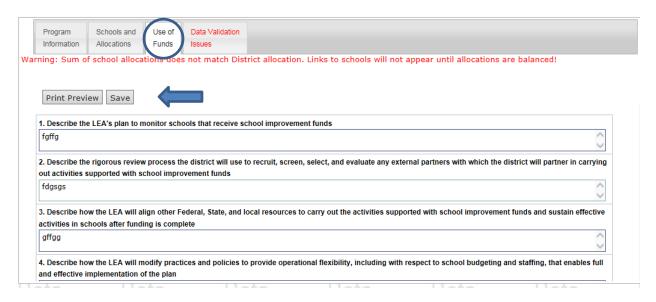
LEA Step 6: If School Improvement, complete the Schools and Allocations tab Program Identification and Activities information and save for each school.
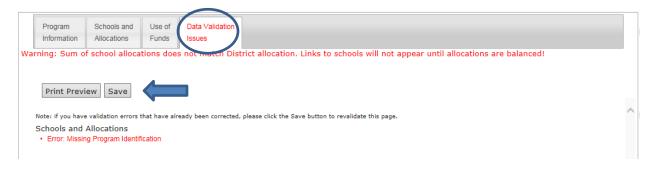

LEA Step 7: For Schoolwide, complete the Schools and Allocations tab Program Identification information and click on Save. If the school is only submitting a Schoolwide Plan, no other district information will be completed. Remember to click on Save after completing your information for each tab.

LEA Step 8: For School Improvement, complete and save the questions under the Use of Funds tab.

LEA Step 9: Correct any Data Validation Issues and click on Save.

School Administrators- District information must be completed first before proceeding to any individual school Schoolwide and/or School Improvement application.
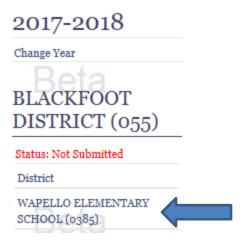
School Step 1: Click on Select District.

School Step 2: Choose your district from the drop down menu.

School Step 3: Find and select your school. If your school is not on the list, contact your district administrator.

2017-2018

Change Year

BLACKFOOT DISTRICT (055)

Status: Not Submitted

District

WAPELLO ELEMENTARY SCHOOL (0385)

School Step 4: Add stakeholders, with a description of each position, who are involved in the development of the comprehensive needs assessment. Save your information for the Stakeholders tab.

WAPELLO ELEMENTARY SCHOOL (0385)

| Stake Holders | Needs Assessment | Plan Components | Upload Files |

Print Preview | Save

The Schoolwide Improvement Plan requires the involvement of parents, members of the community, teachers, principals, paraprofessionals, administrators, other school leaders. As applicable, also include: tribes and tribal organizations, specialized instructional support personnel, technical assistance providers, school staff, students (Secondary Schools).

Please list stakeholders who were involved in the comprehensive needs assessment with a description of their position. Include teacher, principals, parents, and other school leaders.

Stakeholder Name	Position	Remove

Add Stakeholder

School Step 5: Complete each section of the Needs Assessment. Click on each Discussion Topics link for a list of questions to assist you in your discussion and writing of each section. Do NOT include any Personal Identifiable Information in any of your descriptions. Remember to click on Save often.

| Stake Holders | Needs Assessment | Plan Components | Upload Files |

Print Preview **Save**

| **School Leadership Team** | *Discussion Topics* | |

| **School and Community** | *Discussion Topics* | |

| **Academic Achievement** | *Discussion Topics* | |

| **Student Learning Needs** | *Discussion Topics* | |

| **Core Curriculum** | *Discussion Topics* | |

| **Core Instruction** | *Discussion Topics* | |

| **Alignment of teaching and Learning** | *Discussion Topics* | |

| **Universal Screening** | *Discussion Topics* | |

| **Tiered Instruction and Academic Interventions** | *Discussion Topics* | |

| **Learning Time** | *Discussion Topics* | |

| **Non-Academic Student Needs** | *Discussion Topics* | |

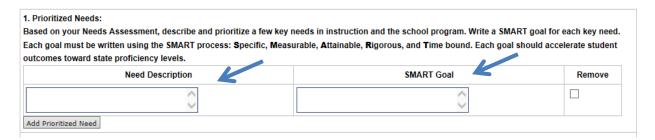| **Well-rounded Education** | *Discussion Topics* | |

| **Additional Opportunities For Learning** | *Discussion Topics* | |

| **School Transitions** | *Discussion Topics* | |

| **Professional Development** | *Discussion Topics* | |

| **Family and Community Engagement** | *Discussion Topics* | |

| **Recruitment and Retention of Effective Teachers** | *Discussion Topics* | |

| Stake Holders | Needs Assessment | Plan Components | Upload Files |

Print Preview **Save**

School Leadership Team   *Discussion Topics*
ESSA requires that all stakeholders provide meaningful input in the planning and improvement process. School leadership teams are an effective strategy for ensuring staff participation in creating and implementing the schoolwide plan. Describe the governance of the team. For example: Who chairs the team? How are decisions made? How frequently does the team meet? What is the process for communicating with district leadership? How are agendas sets? How is formative and summative student data used for decision making? How do they ensure that decisions are evidence-based? Who is responsible for communicating with staff, families, and other stakeholders?

School Step 6: Complete each question under the Plan Components tab. Remember to save.
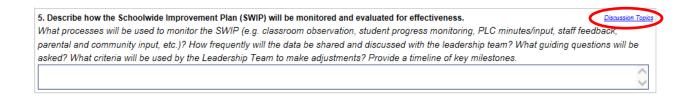
Note: For Question 1- Add your LEA's highest Prioritized Needs with descriptions and SMART Goals.
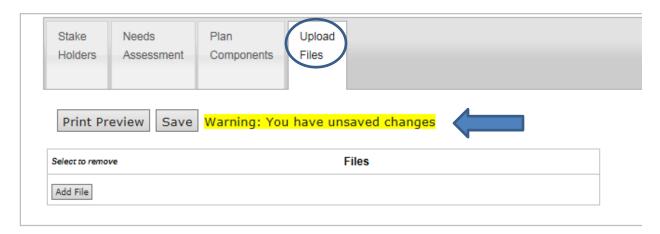

Note: For Question 2- Add Evidence-Based Interventions based on the school's Prioritized Needs listed in Question 1.

Note: For Question 5- Use the Discussion Topics to assist you in your discussion and writing.

5. Describe how the Schoolwide Improvement Plan (SWIP) will be monitored and evaluated for effectiveness. *Discussion Topics*
What processes will be used to monitor the SWIP (e.g. classroom observation, student progress monitoring, PLC minutes/input, staff feedback, parental and community input, etc.)? How frequently will the data be shared and discussed with the leadership team? What guiding questions will be asked? What criteria will be used by the Leadership Team to make adjustments? Provide a timeline of key milestones.

School Step 7: Upload any supplemental documents for Schoolwide and/or School Improvement. Please do NOT include any Personal Identifiable Information in any documents. Save each uploaded file.

School Step 7: Any Data Validation Issues must be addressed before submitting the application. Click on Save after addressing Data Validation Issues.

School Step 8: Complete, save and submit your SWIP application to your district (LEA). You may also want to print a copy of your completed SWIP for your files.

AFTER your LEA administrators have reviewed your SWIP application, the LEA will submit your school SWIP application to the SDE.

Contact Information:

Schoolwide Improvement Plan Administrators- swipadministrators@sde.idaho.gov

School Improvement/Educator Effectiveness Coordinator- Tyson Carter tcarter@sde.idaho.gov
Title I-A Coordinator- Kathy Gauby kgauby@sde.idaho.gov
Funding & Accountability Coordinator- Elmira Feather efeather@sde.idaho.gov

9.2017

x